



**ENERGY REGULATORS
ASSOCIATION
OF EAST AFRICA**

**7TH Floor, LAPF Pension Fund Tower, Opposite Makumbusho Village, Kijitonyama
P O Box 72175, Dar es Salaam, Tanzania
Tel: +255-22 2923513-18; Fax: +255-22 2923519**

EMPLOYMENT OPPORTUNITY

Energy Regulators Association of East Africa (EREA) is an association of national utility regulators in East Africa. It was established in March 2008 in recognition of the fact that the Partner States, namely, Uganda, Kenya, Tanzania, Burundi and Rwanda, share common goals and are committed to the orderly and safe development of the energy sector in the East African Region. The Partner States found it necessary to collaborate and create the Energy Regulators Association of East Africa to promote and harmonize energy sector development, regulation, trans-border issues and other areas of mutual interest.

EREA has the following vacancy for which suitably qualified citizens of the East African Community Countries are invited to apply.

a) Job Title: Technical Officer

- (i) **Reporting to:** Program Officer
- (ii) **Duty Station:** EREA Office based in Dar es Salaam, Tanzania

b) Duties and Responsibilities:

The Technical Officer will have responsibilities for providing support in: -

- (i) Developing and implementing Strategic Plans, Business Plans and Annual Work Plans of EREA;
- (ii) Preparing monthly, quarterly and annual reports on progress of implementation of EREA activities;
- (iii) Drafting strategies for mobilizing of funds for EREA activities and capacity building initiatives by preparing relevant proposals;
- (iv) Budgeting, arranging logistical requirements for meetings, workshops and conferences;

- (v) Planning, coordinating and implementing projects of EREA in close liaison with the Program Officer, Executive Council, Portfolio Committees, Thematic Working Groups and any other organs of EREA;
- (vi) Establishing and maintaining partnerships with the East African Community and other regional and international agencies and associations that promote autonomous regulation and related matters;
- (vii) Representing EREA in meetings and conferences organized by other agencies and associations;
- (viii) Preparing and analyzing technical papers on behalf of the Executive Council;
- (ix) Performing any other duties as may be assigned by the Program Officer.

c) Academic Qualifications and Experience

The ideal candidate for this position should have the following qualifications and experience;

- (i) Possession of a Bachelor's Degree in Engineering majoring in either Mechanical, Electrical, Petroleum or any energy related discipline with at least a diploma in Finance and/or accounting.
- (ii) Possession of not less than three (3) years' demonstrable experience and knowledge of the energy sector in East Africa or any other related professional experience working with a national, regional or international organization.
- (iii) Possession of experience in energy regulation will be an added advantage.
- (iv) Knowledge of energy policies and issues relating to the energy sector, institutional capacity, cross-border energy trade in the East African Community countries.

d) Additional Skills and abilities

In addition to the above qualifications, applicants are required to have the following skills:

- (i) Excellent communication skills.
- (ii) Team player.
- (iii) Good coordination skills.
- (iv) Working knowledge of ICT including MS Office packages.

e) Eligibility Criteria

- (i) Must be a citizen of any of the East African Community countries.
- (ii) Must be fluent in English language (both written and oral).
- (iii) Knowledge of French and/or Kiswahili will be an added advantage.

f) Terms of Employment (Tenure and Remuneration)

- (i) Three (3) years employment contract renewable upon satisfactory performance with six (6) months' probation period.
- (ii) A competitive salary will be offered to the selected candidate

g) Mode of Application

- (i) Application letter with Curriculum Vitae (CV) including e-mail address and telephone number, names and contacts of two referees, together with photocopies of relevant certificates should be addressed to reach the under-mentioned by **27th October 2017**.
- (ii) Only short listed candidate meeting the above criteria will be invited for interview. Lobbying and canvassing for employment will not be entertained and may work to the candidate's disadvantage.
- (iii) Application letter should be addressed to:

The Programme Officer,
Energy Regulators Association of East Africa (EREA)
C/O Energy and Water Utilities Regulatory Authority
(EWURA)
7th Floor, LAPF Pensions Fund Towers,
Opposite Makumbusho, Kijitonyama,
P O Box 72175, Dar es Salaam,
TANZANIA

or

Email: ereajob@ewura.go.tz

ISSUED BY:

Donat Niyonzima
EREA EXECUTIVE COMMITTEE CHAIRMAN