

TENDER NOTICE

Energy Regulatory Commission is (ERC) is established under the Energy Act, 2006, as the energy sector regulatory agency, with the responsibility for economic and technical regulation of electrical power, renewable energy and downstream petroleum sub sectors. This mandate includes tariff setting and review, licensing, enforcement of standards, dispute settlement and approval of power purchase network service contracts.

The Commission invites sealed applications for pre-qualification from eligible suppliers for the following categories:

NO	TENDER NO.	ITEM DESCRIPTION	Target Group
CATEGORY A			
SUPPLY OF GOODS			
1	ERC/PROC/9/1/14-16	Supply of General Office Stationery	Special Groups
2	ERC/PROC/9/2/14-16	Supply of Computer Stationery and Computer related Consumables	Special Groups
3	ERC/PROC/9/3/14-16	Supply of Computer Hardware & Software	Open
4	ERC/PROC/9/4/14-16	Printing of General Office Stationery	Special Groups
5	ERC/PROC/9/5/14-16	Supply and Office Furniture, Furnishings and Fittings	Open
6	ERC/PROC/9/6/14-16	Supply and Maintenance of Office Equipment	Open
7	ERC/PROC/9/7/14-16	Supply of Performance Testing Equipment (Solar PV, Solar Water Heating & Energy Audits)	open
8	ERC/PROC/9/8/14-16	Supply of Motor Vehicle Tyres, Batteries and Accessories	open
9	ERC/PROC/9/9/14-16	Supply of Staff Uniforms , Executive Suites, Shoes and Protective Clothing/gear/shoes	open
10	ERC/PROC/9/10/14-16	Supply and printing of branded materials e.g. T-Shirts, Caps, and other promotional items	Special Groups
11	ERC/PROC/9/11/14-16	Supply of Newspapers, Magazines and Periodicals	Special Groups
12	ERC/PROC/9/12/14-16	Supply of Air time	Special Groups
13	ERC/PROC/9/13/14-16	Supply of Library Books	open
14	ERC/PROC/9/14/14-16	Supply of Drinking Mineral Water	open
15	ERC/PROC/9/15/14-16	Supply of Fresh Milk	open
CATEGORY B			
PROVISION OF WORKS/SERVICES			
16	ERC/PROC/9/16/14-16	Small Building works e.g. Renovations, Partitioning, Painting, Plumbing and related services	open
17	ERC/PROC/9/17/14-16	Provision of Design and Artworks Printing of Corporate Newsletter, Calendars, Diaries, Christmas, Cards, Brochures, banners, promotional materials, etc)	open
18	ERC/PROC/9/18/14-16	Supply and Maintenance of Electrical Appliances, fittings & Accessories	open
19	ERC/PROC/9/19/14-16	Supply and Maintenance of Office furnishings e.g. Drapery, Vertical Blinds	open
20	ERC/PROC/9/20/14-16	Supply and Maintenance of Air conditioners	open
21	ERC/PROC/9/21/14-16	Supply and Maintenance of Fire Suppression and Fire Fighting Equipment	open
22	ERC/PROC/9/22/14-16	Supply and Maintenance of Computer Equipment	open
23	ERC/PROC/9/23/14-16	Supply and maintenance of CISCO Telephone Equipment and Accessories	open
24	ERC/PROC/9/24/14-16	Supply and Maintenance of CCTV and Access Control and Printing of Staff Cards	open
25	ERC/PROC/9/25/14-16	Maintenance of ICT equipment (computers laptops, printers etc)	open
26	ERC/PROC/9/26/14-16	Supply Floral arrangements and Maintenance of office indoor plants	open
27	ERC/PROC/9/27/14-16	Provision of Sanitary Services	open
28	ERC/PROC/9/28/14-16	Provision of Security Guarding and Alarm Services	open
29	ERC/PROC/9/29/14-16	Provision of Cleaning Services	open
30	ERC/PROC/9/30/14-16	Provision of Hospitality Services	open
31	ERC/PROC/9/31/14-16	Provision of Pests Control Services	open
32	ERC/PROC/9/32/14-16	Provision of Conference Services & Outside Catering Services	open
33	ERC/PROC/9/33/14-16	Provision of Air Travel, Reservations and Ticketing Services	open
34	ERC/PROC/9/34/14-16	Provision of Transport Services (Taxi, Vans, Mini-Buses and Buses)	open
35	ERC/PROC/9/35/14-16	Provision of Event Management Services	open
36	ERC/PROC/9/36/14-16	Provision of Courier Services/Mail Delivery	open
37	ERC/PROC/9/37/14-16	Provision of Internet Services	open
38	ERC/PROC/9/38/14-16	Provision Dry-Cleaning and Laundry Services	open
39	ERC/PROC/9/39/14-16	Provision of Photography and Videographer Services	Special Groups
40	ERC/PROC/9/40/14-16	Provision of Auctioneering Services	open
41	ERC/PROC/9/41/14-16	Provision of Entertainment Services (DJ's Bands, Dancers Musicians, Models, and MC's etc)	open
42	ERC/PROC/9/42/14-16	Provision of Accident/Incident Investigation Services	open
43	ERC/PROC/9/43/14-16	Supply and Maintenance of Signage	open
CATEGORY C			
CONSULTANCY SERVICES			
44	ERC/PROC/9/44/14-16	Production of Radio and TV infomercials/TV Documentaries	open
45	ERC/PROC/9/45/14-16	Provision of Legal Services	open
46	ERC/PROC/9/46/14-16	Architectural Services	open
47	ERC/PROC/9/47/14-16	Quantity Surveying Services	open
48	ERC/PROC/9/48/14-16	Electrical Services Engineers	open
49	ERC/PROC/9/49/14-16	Energy Auditors	open
50	ERC/PROC/9/50/14-16	Solar PV Systems and Solar Heating Systems Inspectors	open
51	ERC/PROC/9/51/14-16	Accident and incident investigation services	open
52	ERC/PROC/9/52/14-16	Environmental Sampling Analysis Services and Calibration of Environmental Monitoring Equipment Services	open
53	ERC/PROC/9/53/14-16	Consultancy services in Internal Controls Framework (COSO Framework).	open
54	ERC/PROC/9/54/14-16	Market Research Consultancy Services A. Customer Satisfaction Survey B. Employee Satisfaction & work environment Survey C. Corruption & risk assessment survey	open open open open
55	ERC/PROC/9/55/14-16	Human Resource Consultancies Services that include: A. Recruitment Services B. Customer Service C. HIV/AIDS Mainstreaming D. Gender Mainstreaming E. Corporate Governance F. Safety /First Aid /Fire Marshal G. Team Building H. Competency Level determination I. Training Needs Analysis J. Training Career Progression K. Training Services (In House)	open open open open open open open open open open open open

Pre-qualification/Registration tender documents may be downloaded from the Energy Regulatory Commission (ERC) website: www.erc.go.ke at no cost.

Completed pre-qualification documents in plain sealed envelopes clearly marked **Tender Number** and **Item Description** should be addressed to:

The Director General,
Energy Regulatory Commission,
3rd floor, Eagle Africa Centre, Longonot Road, Upper Hill,
P. O. Box 42186-00100, Nairobi
Telephone: +254-20-2847000/200; Fax: +254-20-2717603
Email: info@erc.go.ke
Website: <http://www.erc.go.ke>

and deposited in the Tender Box situated on 1st Floor, Eagle Africa Centre, Longonot Road, Upper Hill, Nairobi or sent by post so as to reach the above address not later than **Thursday; 15th May 2014 at 11.30 a.m.**

Tenders will be opened immediately after the closing date, in the presence of the tenderers' representatives who will attend the opening in ERC Hearing Room situated on the 1st Floor, Eagle Africa Centre, Longonot Road, Upper Hill, Nairobi.